

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING HELD ON MAY 21, 2007
(Approved June 18, 2007)

The Board of Supervisors held a Workshop Meeting on Monday, May 21, 2007. Present for the meeting were supervisors W. Atlee Rinehart, Robert F. Preston, Timothy Roland and Rosemarie C. Miller. Also in attendance was John A. Koury, Jr., Township Solicitor and Peter Marshall, Interim Township Manager. John Doering, Jr. was not present.

Mr. Rinehart stated an executive session was held at 5:30 p.m. to discuss personnel and potential litigation. Mr. Rinehart called the meeting to order at 7:10 p.m. (Mr. Preston did not attend the executive session, however Mr. Doering did attend the executive session but not the scheduled meeting.)

1. MINUTES

Minutes of the May 7, 2007 Monthly Meeting

Mr. Preston moved to approve the revised minutes of the May 7, 2007 monthly meeting as submitted with modifications by Mr. Preston. Mr. Roland seconded the motion. The motion carried with a 4-0-0 vote.

Minutes of the May 14, 2007 Zoning Taskforce Meeting

Approval of the minutes of the May 14, 2007 zoning taskforce meeting were tabled until further clarification is provided regarding the vote concerning opening of the mail addressed to individual supervisors at the township mailing address. Mr. Rinehart did not approve that his mail received at the township building be opened by the township excepting "Federal", "State", and "County" agencies. The remainder of the Board of Supervisors present indicated their mail may be opened unless marked "Confidential and/or "Personal".

2. PUBLIC COMMENT

There was no public comment.

3. OTHER BUSINESS

Phase 2 Sanitary Sewer Project

Mr. Preston moved to approve Payment No. 1 to N. Abbonizio Construction, contractor for the Phase 2 Sanitary Sewer Project of for the amount of \$130,198.95 and authorize preparation of a requisition. Mrs. Miller seconded the motion. The motion carried with a 4-0-0 vote. Mr. Preston requested that requisitions be submitted with invoice in the future.

4. DISCUSSION ITEMS

Sewer Hook Up

There was a discussion regarding the sewer hook-up request for 478 Ellis Woods Road. Mr. Rinehart suggested the homeowner contact an engineer to investigate the potential cost of hooking up to the sewer system. Mr. Preston, after Mr. Rinehart discussion,

presented to the homeowner the option to utilize a grinder pump and two inch (2") force main to connect to the Woodcrest I Development sewers as the least expensive option for public sewerage to the dwelling. However, Mr. Preston stated the sewers in this development had not been dedicated to East Coventry Township and would require the homeowner to secure permission from the developer to connect to his development's sewers.

Coventry Soccer Association

There was a discussion regarding the letter from Patrick Neuman regarding Coventry Soccer Association exclusively using the fields next to the township building (Ellis Woods Park). Concerns of bathroom facilities and parking issues were noted by Mr. Kolb Public Works Superintendent. It was also noted by the Manager that exclusive rights may not be appropriate especially if grant monies are being used for the Ellis Woods Park. The conclusion was that exclusive use of Ellis Woods Park property could not be granted by the Township to any organization.

Also discussed under this subject was Mr. Preston's request of the manager to verify that East Coventry Township had received a grant for the Ellis Woods Park Project (Design and / or Construction). This request was based upon recent email between the Parks and Recreation Committee and the design firm with copies to the Board of Supervisors.

5. PAYMENT OF BILLS

Mr. Roland moved to pay bills from the General Fund with amendments that the ADT bill is changed from \$1,229.20 to \$1,170.92 and the addition of 'petty cash' check in the amount of \$135.05. Mrs. Miller seconded the motion. The motion carried with a 4-0-0 vote.

Mr. Roland moved to pay bill from the Sewer Fund less Code Inspections, Inc. bill of \$19,500 pending further clarification. Mr. Preston seconded the motion. The motion carried with a 4-0-0 vote.

Mr. Roland moved to pay bills for the Traffic Impact Fund less Hanover Engineering's bill for \$294.65. Mrs. Miller seconded the motion. The motion carried with a 4-0-0 vote. Mr. Preston questioned why Hanover Engineering's bill was not taken out of the \$1M loan as had previously been done. The Peterman Light Design Project was one of the approved projects to be taken out of the One Million Dollar Loan.

Mr. Preston moved to ratify the fund transfer action made by the previous Manager Mr. LaLonde that moved \$114,000 from the East Coventry Township's Capital Reserve to the General Fund. Mr. Roland seconded the motion. Mr. Preston voted no. Mrs. Miller voted no. Mr. Rinehart voted yes. Mr. Roland voted yes. The motion tied with a 2-2-0 vote. The motion did not carry.

Mr. Preston moved to pay bills as presented from the Highway Aid, Capital Reserve and Water User Funds. Mr. Roland seconded the motion. The motion carried with a 4-0-0 vote.

6. ADDITIONAL ITEMS BROUGHT BEFORE THE BOARD

Mr. Marshall noted he had drafted a letter regarding sewer billing on rentals. Mr. Preston moved to change the billing and direct bills to property owners not tenants. Mr. Marshall noted that enough time would be necessary for rental owners.

There was a discussion regarding the engineer's recommendation concerning the culvert at the intersection of Brownstone and Schoolhouse Roads. Ray Kolb, Public Works Supervisor, noted the Public Works Department would need assistance with removing and installing the pipe but he could order the materials.

Mr. Preston moved to solicit a price from D'Abbonozio and perform the work necessary to remove the existing culvert across Schoolhouse Road near the intersection of Brownstone Drive and assist Public Works with the installation and utilize monies from the General, Highway Aid or Capital Reserve Funds. Mrs. Miller seconded the motion. The motion carried with a 4-0-0 vote.

Mr. Preston noted a recent field change (Road Shoulder) for Walnut Springs Farm was made; Mr. Preston requested that future field changes be approved by the Board prior to implementation.

Mr. Marshall noted the vacant Accountant position. Mr. Rinehart moved to authorize the recruitment of an Accountant. Mr. Roland seconded the motion. The motion carried with a 4-0-0 vote.

Mr. Marshall noted that stated law requires him to have a bond. Mr. Preston moved to authorize Mr. Marshall to obtain a \$500-\$1,000 bond at the township's cost. Mr. Rinehart seconded the motion. The motion carried with a 4-0-0 vote.

Mr. Marshall requested the two (2) remaining employees be given a 4% increase in salary as was granted by the East Coventry Township Board of Supervisors previously to other employees. Mr. Preston noted that benchmarking of all employees needs to be done prior to any increase salary for these two employees. Mr. Preston discussed that the previous raises granted by the previous Manager Mr. LaLonde were taken from the Sewer Fund. Mr. Preston also stated that the Board of Supervisors had previously decided not to provide raises until the bench marking had been completed for these employees due to the significant salary increases in the year 2006. Mr. Marshall recommended the whole staff jobs eventually get benchmarked for future budgets. Mr. Preston suggested that Mr. Marshall recommend an individual who can conduct the desired benchmarking "At arms Length" as soon as possible.

Mr. Koury noted the Stoudt's Ferry Linfield Basin project. Mr. Preston moved to authorize the Township Engineer to prepare an escrow estimate provided proper pictures are supplies. Mrs. Miller seconded the motion. The motion carried with a 4-0-0 vote.

Mr. Marshall noted the culvert issue at Mr. Fein's property on East Cedarville Road and it was noted the Public Works Department was authorized to clean the culvert.

Mr. Kolb noted that he took Mr. Marshall to see Fricks Locks Village and noted the poor condition of the area. The Board suggested the Township Solicitor provide a letter to PECO stating that the \$5,000 received for Fricks Locks maintenance is not adequate.

7. ADJOURNMENT

The Board recessed into executive session at 8:57 p.m. to discuss sewer easements on Tisa Lane, and contract negotiations with Keystate Publishing issues. The workshop meeting reconvened at 9:55 p.m.

Keystate Publishers

After discussed in executive session the following motion was made. Mr. Preston moved to forward all new ordinances and/or amendments not yet codified by Keystate shall be codified as advertised and as enacted to both numbering of sections and to the text content; further being the official township contact being the Township Manager and Mr. Walter Woessner, Vice Chairman of the East Coventry Township Planning Commission. Mrs. Miller seconded the motion. The motion carried with a 4-0-0 vote.

Respectfully submitted,

Timothy Roland
Assistant Township Secretary